

# **Faith in Action Policies and Procedures**

## **Article 1 Eligibility for Service**

It is the mission of FIA to coordinate volunteers, provide resources, and aid interfaith efforts in delivering services which encourage the independence of senior citizens and disabled persons.

1. Definitions - for purposes of FIA's mission, the following definitions apply.
  - a. FIA – Faith In Action of Dodge County, Kenyon, & Nerstrand areas, a non-profit organization.
  - b. Senior citizen - a person who has attained the age of 65 years.
  - c. Disabled person – a person who has a disability according to the definition of disability found in Title 42 United States Code Section 416(i), states as follows:

TITLE 42 - THE PUBLIC HEALTH AND WELFARE  
CHAPTER 7 - SOCIAL SECURITY  
SUBCHAPTER II - FEDERAL OLD-AGE, SURVIVORS,  
AND DISABILITY INSURANCE BENEFITS

Sec. 416. Additional definitions

(i) Disability; period of disability (1) Except for purposes of sections 402(d), 402(e), 402(f), 423, and 425 of this title, the term "disability" means (A) inability to engage in any substantial gainful activity by reason of any medically determinable physical or mental impairment which can be expected to result in death or has lasted or can be expected to last for a continuous period of not less than 12 months, or (B) blindness; and the term "blindness" means central visual acuity of 20/200 or less in the better eye with the use of a correcting lens. An eye which is accompanied by a limitation in the fields of vision such that the widest diameter of the visual field subtends an angle no greater than 20 degrees shall be considered for purposes of this paragraph as having a central visual acuity of 20/200 or less. The provisions of paragraphs (2)(A), (2)(B), (3), (4), (5), and (6) of section 423(d) of this title

shall be applied for purposes of determining whether an individual is under a disability within the meaning of the first sentence of this paragraph in the same manner as they are applied for purposes of paragraph (1) of such section. Nothing in this subchapter shall be construed as authorizing the Commissioner of Social Security or any other officer or employee of the United States to interfere in any way with the practice of medicine or with relationships between practitioners of medicine and their patients, or to exercise any supervision or control over the administration or operation of any hospital.

- d. Client – a person who has qualified as a client under paragraph 2 of this section.
2. Requirements of client – before a client receives services they must meet the following criteria.
    - a. Must have attained the age of 65 years or be disabled
    - b. Must be a resident of Dodge County, Kenyon, Nerstrand, Wanamingo, or surrounding rural areas
    - c. Must complete and sign an application to receive services
    - d. Must pass a background check
  3. Confirmation of eligibility – for purposes of determining if a client is eligible for services the following shall apply.
    - a. Each potential client must complete and sign a client application which shall elicit the following information about the potential client, in addition to containing an authorization to conduct a background check:
      - i. Full name
      - ii. Age
      - iii. Date of Birth
      - iv. Residential address
      - v. Explanation of claimed disability if applicable

## **Article 2 Volunteers**

1. Requirements of volunteers – before a volunteer can perform services they must pass a background check.

**Article 3**  
**Performance of Services**

1. Response to Service requests – for purposes of establishing guidelines for providing services the following shall apply.
  - a. A phone number and email shall be available for clients to request services.
  - b. Incoming phone calls shall be answered between the hours of 9:00 a.m. and 5:00 p.m. central time.
  - c. Incoming email correspondence shall be reviewed and respondent to between the hours of 9:00 a.m. and 5:00 p.m. central time.
  - d. Volunteers shall wear identification that is readily visible and which identifies them as a volunteer for FIA.