

FAITH IN ACTION OF DODGE COUNTY, KENYON, & NERSTRAND

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FAITH
IN ACTION

VOLUNTEER APPLICATION

Date of application _____

Part I – General Information

Name _____ Date of birth _____
Last First Middle

Address _____
Street Address City/State Zip Code

Phone _____ / _____ Email address? _____
Day Evening

Congregational affiliation (optional): _____

Part II – Volunteer Availability

As a FAITH IN ACTION volunteer, would you like to:

- _____ be matched with one individual/family
- _____ be on call, knowing you can say yes or no as your schedule permits

Please check the times you are generally available to volunteer:

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Morning							
Afternoon							
Evening							

Are you willing to visit a care receiver who smokes? _____yes _____no

Are you willing to visit a care receiver with pets? _____yes _____no

Part III – Background and References

Do you have a valid MN driver’s license? _____yes _____no

License number _____ Expiration date _____

Auto insurance company _____ Policy number _____

Have you ever been convicted for violation of any laws, traffic or otherwise? _____yes _____no

If yes, please explain _____

Do you have any physical condition that may limit your volunteer activities? _____yes _____no

If yes, please explain _____

Who should we contact in case of an emergency?

Name	Phone	Relationship
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Please list two references we may call (no family members, please). At least one reference should be a religious leader, teacher, employer, or someone who is not just a personal friend.

1.

Name	Phone	Relationship
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2.

Name	Phone	Relationship
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Part IV – Volunteer Assignment Preferences

Please check the areas in which you are interested in assisting (check as many as apply):

Transportation to/from:

- Kenyon
- Nerstrand
- Faribault
- West Concord
- Dodge Center
- Kasson
- Mantorville
- Claremont
- Hayfield
- Rochester
- Other as requested

Companion Services:

- friendly visits
- reassurance phone calls
- caregiver respite (for an adult)
- caregiver respite (for a child)

Errands & Shopping:

- running errands
- grocery/supply shopping

Organizational Assistance:

- assist with fundraisers
- assist with mailings
- serve as Congregational Coordinator
- serve as Board Member

Household Chores:

- light housekeeping
- heavy cleaning/organization
- laundry
- meal preparation
- pet care
- correspondence/mail management

Yard Work:

- lawn mowing
- snow removal
- raking/leaf removal
- gardening/watering
- trimming shrubs

Home Repairs & Maintenance:

- indoor repairs & maintenance
- outdoor repairs & maintenance
- minor carpentry work
- minor electrical work
- minor plumbing
- installation of safety equipment
- assistance with moving

Other (please list):

Part V – Background Investigation Disclosure and Authorization

Disclosure

Faith in Action of Dodge County, Kenyon, and Nerstrand may request background information about you from a consumer reporting agency in connection with your volunteer application. This information may be obtained in the form of consumer reports and/or investigative consumer reports. These reports may be obtained at any time after receipt of your authorization.

HireRight, Inc. will obtain the reports for Faith in Action of Dodge County, Kenyon, and Nerstrand. HireRight, Inc. is located at 5151 California, Irvine, CA 92617, and can be contacted at 800-400-2761. The reports may contain information bearing on your character, general reputation, personal characteristics, and mode of living. The types of information that may be obtained include, but are not limited to: social security number verifications; criminal records checks; public court records checks; driving records checks; personal reference checks; drug testing results; etc. The information contained in the reports will be obtained from private and public record sources.

You may request more information about the nature and scope of any investigative consumer reports by contacting Faith in Action of Dodge County, Kenyon, and Nerstrand. Upon request, a summary of your rights under the Fair Credit Reporting Act will be provided to you.

Authorization

I have carefully read and understand this Disclosure and Authorization form. By my signature below, I consent to the release of consumer reports and investigative consumer reports prepared by HireRight, Inc., to Faith in Action of Dodge County, Kenyon, and Nerstrand.

I also understand that information contained in my volunteer application or otherwise disclosed by me, if any, may be used for the purpose of obtaining consumer reports and/or investigative consumer reports.

By my signature below, I authorize law enforcement agencies, information service bureaus, record/data repositories, courts (federal, state, and local), motor vehicle records agencies, and other individuals and sources to furnish any and all information on me that is requested by the consumer reporting agency.

By my signature below, I certify the information I provided on this form is true and correct. I agree that this Disclosure and Authorization form in original, faxed, photocopied, or electronic form will be valid for any reports that may be requested by or on behalf of Faith in Action of Dodge County, Kenyon, and Nerstrand.

California, Minnesota or Oklahoma applicants only – You will be provided with a free copy of any consumer reports or investigative consumer reports obtained on you if you check the box below.

I wish to receive a free copy of the report.

Applicant Last Name _____ First _____ Middle _____

Social Security # _____ Date of Birth (for ID purposes only) _____

Present Address _____

City/State/Zip _____

Applicant Signature _____ Date _____

Part VI – Confidentiality Agreement

As a FAITH IN ACTION volunteer, I understand that I may have access to confidential information, both verbal and written, relating to clients, staff, volunteers, and/or board members.

I understand, and agree, that all such information is to be treated confidentially and discussed only within the boundaries of my volunteer position at this organization.

I also agree not to discuss these matters after I have left my volunteer position with FAITH IN ACTION. I further understand that breach of this agreement shall constitute grounds for and may result in termination of my volunteer status with FAITH IN ACTION.

Except where such disclosure is consistent with stated policy and relevant legislation.

Please sign below to indicate your acceptance and agreement with the terms outlined above.

Signature of Volunteer

Date

Thank you for your interest in Faith in Action and your willingness to serve others. Before submitting, please make sure that you have filled out the application in its entirety, and that you have signed and dated both page 3 and page 4. Thank you!